



OFFICE OF PUBLIC INSTRUCTION

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Denise Juneau
Superintendent

Date: August 10, 2009

To: School Food Service Managers/Directors

From: Christine Emerson, Director
School Nutrition Programs

Re: Food Service Manager Fall Mailing

Enclosed is the annual food service manager fall mailing.

In this packet:

- ✓ Important Dates and Trainings for Food Service Managers 2009-10
- ✓ Promotions and Ready Resources for Food Service Managers
- ✓ School Food Service Manager Essentials School Year 2009-10
- ✓ Season Your Foods Without Salt
- ✓ Recipes for Southwest Corn Frittata with Crunchy Tortilla Ribbons and Swiss Cereal
- ✓ Mmm Montana Poster
- ✓ 2010 Calendar

Please look on the Office of Public Instruction (OPI) Web site www.opi.mt.gov/schoolfood/index.html for the following forms (*depending on your menu planning option*):

- ✓ Traditional/Enhanced Production Record Form and Instructions
- ✓ Nutrient-Standard Production Record Form and Instructions
- ✓ Receiving School Record Form and Instructions (*for schools with satellite locations*)
- ✓ Standardized Recipes Form and Instructions

Watch for the August Think Food mailing that includes a Notice of Shipment and Food Service Manager Training Registration Form.

Important! *If you are a NEW food service manager, please contact the School Nutrition Programs office at (406) 444-2501 if you have questions about program requirements.*

Enclosures